

# Tuition & Fees / Admission Agreement

2017-2018

Preschool	Monthly Tuition	Early Registration Until Feb. 16th	Registration After Feb. 16th	Supply Fee	FPP Family Participation Program (per family)
Preschool 2-day program	\$650* / month	\$475	\$525	\$70	\$200
Preschool 3-day program	\$700* / month	\$475	\$525	\$70	\$200
Preschool 5-day program	\$775* / month	\$475	\$525	\$70	\$200

  

Kindergarten - 8th Grade	Monthly Tuition	Early Registration Until Feb. 16th	Registration After Feb. 16th	Textbook Fee	FPP Family Participation Program (per family)
Kindergarten	\$775* / month	\$475	\$525	\$150	\$200
1st - 8th Grade	\$655 / month	\$475	\$525	\$150	\$200

  

Additional Programs		Sibling Discount		
Afterschool Care - Preschool - 8th	\$130 / month	Second Sibling	\$ 30 / month	<i>* Preschool - Kindergarten tuition includes breakfast, lunch &amp; snack</i>
Sports Fee - Kindergarten - 8th	\$200	Third Sibling	\$100 / month	
Sports Jersey	\$ 40			

## Admission Agreement

### Tuition Due Date & Payments

Tuition payments are due on the first of each month. After the 10th of the month, a \$20 late fee will be charged. Tuition can be paid in cash, check, or credit card. Each credit card transaction will be charged a 2% fee of the transaction value. The school has the right to terminate students including but not limited to for late or non-payment of tuition dues. Please see the Parents Handbook for termination rules.

### Non-Sufficient Funds Policy

Non-Sufficient Funds (NSF) checks will result in a \$20.00 charge and require replacement in the form of cash, money order, or cashier's check.

### Tuition Policy

Students are enrolled for an academic year of ten months; therefore, the entire tuition is payable in ten equal installments, from August to May. Parents are not exempt from their tuition obligations as a result of the student's absenteeism from school due to illness, scheduled holidays, family vacations, or for any other reason. Registration fee is non-refundable and is not applied towards tuition. Tuition balances must be kept current to maintain priority registration status for the following school year.

### Tuition Assistance

Financial assistance is only offered for Kindergarten - 8th Grade. Contact our school Bookkeeper for further information. All information is kept strictly confidential, and applicants are asked to honor this confidentiality.

### Family Participation Program - FPP

At the time of registration, each family must pay Family Participation Program (FPP) fee of \$200. For those families who choose to participate, a minimum of 20 hours per family per year is required. You will keep track of your participation hours on the FPP card. Upon completion of the participation hours, the school will reimburse the \$200. Please take note that a lost card may be replaced but service hours will not be reinstated.

### School Operation & After School Care

The school offers its services from August 21 to June 8th. The hours are from 7:50 a.m. to 3:30 p.m. Optional after school care is offered from 3:30 p.m. to 5:30 p.m. for an additional fee.

### Additional Preschool Information

Community Care Licensing (CCL) has the authority to interview children or staff without prior consent. CCL has the authority to inspect, audit, and copy child or child care center records upon demand during normal business hours. Records may be removed if necessary for copying. Finally, CCL has the authority to observe the physical condition of the child(en), including conditions that could indicate abuse, neglect or inappropriate placement. At St. Gregory Hovsepian Preschool we offer an optional classroom for toddler children of at least 18 months of age. The parents acknowledge that this class is offered only as an option.

### Dismissal Policy

St. Gregory Hovsepian School reserves the right to ask a child to leave the program at any given time if his/her behavior is consistently inappropriate, or if we feel that the child is not being well-served by our program. Determination of need for dismissal is at the discretion of the Principal/Director. The termination notice may be either verbal or written.

**We, the undersigned, have read the Admission Agreement, and we state that we will assume our responsibilities toward the school.**

Student Name(s)

Parent/Guardian Name

Signature

Date

ST. GREGORY A. & M. HOVSEPIAN SCHOOL